

CHAPTER 19

STREETS, SIDEWALKS AND PUBLIC WAYS

ARTICLE VIII HOUSE NUMBERING AND STREET ADDRESSES

SECTION 801 - Address Notification Required for New Structures, Mobile Homes, Etc. - All persons, firms, corporations and other legal entities, structure new structures or locating or re-locating mobile homes in Florence, Mississippi, shall from and after this date obtain an address notification form which shall be in the form shown herein.

SECTION 802 - Same - Denial of Utility Service - No utility company shall furnish its utility services to any structure, new structure or mobile home, including a mobile home that is moved from one location to another, until it has been furnished with an address notification form or form number duly issued by the authorities, as set out hereinbelow.

SECTION 803 - Same - Application and Filing Procedure - Applicants shall apply for and file the Address Notification Form with the Building Official. The Building Official shall furnish the applicant with a copy to present to the utility companies and the United States Post Office.

SECTION 804 - Assignment of Number and Address - Immediately upon the filing of the Address Notification Form, the Building Official or his designate shall forward such Address Notification Form to the Rankin E-911 Emergency Response Department, which Department shall then be authorized to assign the E-911 House Number and notify the City Building Official and the applicant. (See Attachment "A")

SECTION 805 - Posting of Designated Numbers - The owner or occupant or person in charge of any house, building, mobile home or other structure to which a number has been assigned;

- (A) Shall within 30 days after the receipt of such number fix the number in a conspicuous manner in a conspicuous place that can be viewed from a public street;
- (B) Remove any different number which might be mistaken for or confused with the number assigned to said structure by the issuing authority;
- (C) Each principal building or structure shall display the number assigned to the frontage on which the front entrance is located. In case the principal building or structure is occupied by more than one business or family dwelling unit, each separate front entrance must display a separate number;
- (D) numerals indicating the official numbers for each principal building, or each front entrance to such building, shall be posted in a manner as to be legible and distinguishable from the street or road on which the property is located, with number applied, of not less than three (3") inches in height;
- (E) Mail boxes must be marked with house number;
- (F) If the structure is not visible from the street or road on which it is located, there is no

mailbox beside the driveway leading to the structure, a sign or a number post shall be erected to display the number which may be posted whether vertically from the top down or horizontally.

SECTION 806 - Failure to Post; Penalty - In the event that the owner or occupant or person in charge of any house or building refused to comply with the terms of this article by failing to affix the number assigned within fifteen (15) days after notification, or by failing within said period of forty-five (15) days to remove any old numbers affixed to such house, or house entrance, or elsewhere, which may be confused with the number assigned thereto, he shall be punished by paying a fine not less than ten (\$10) dollars for every day that the situation is not rectified.

SECTION 807 - Posting on All New Construction - On all new construction within the City as occurs after the effective date hereof (7/20/04), the Owner/Developer shall henceforth be responsible for applying for and posting the E-911 House Numbers in accordance with the Code of Ordinances, as amended, of the City of Florence. (ORD. NO. 225, 7/20/04)

ATTACHMENT "A"

RANKIN COUNTY ADDRESS NOTIFICATION, E-911
HOUSE NUMBERING/ROAD NAMING

AGENCY RESPONSIBLE FOR HOUSE NUMBERING:
(SAMPLE:)

=====
Date Received: _____

Date Assigned: _____

Location (Describe Location)

Old Address: _____

Resident Name: _____

Property Owner: _____

Signature: _____

Mail Delivery: Yes _____

No _____

=====
Assigned By: _____

New Address: _____

=====
Notified :

Telephone Co. _____

Post Office _____

Tax Assessor _____

Circuit Clerk _____

Resident _____